

निवेशक संबंध कक्ष
प्रधान कार्यालय :
स्टार हाउस, सी-5, "जी" ब्लॉक,
8वीं मंजिल,
बान्द्रा कुर्ला संकुल,
बान्द्रा (पूर्व),
मुंबई - 400 051
दूरध्वनि : (022)- 6668 4490
फैक्स : (022)- 6668 4491
ईमेल : headoffice.share@bankofindia.co.in



INVESTOR RELATIONS CELL
HEAD OFFICE :
Star House, C-5, "G" Block,
8th Floor (East Wing),
Bandra-Kurla Complex,
Bandra (East)
Mumbai - 400 051
Phone : (022)- 6668 4490
Fax : (022)- 6668 4491
E-Mail : headoffice.share@bankofindia.co.in

संदर्भ क्र. Ref. No.: HO: IRC: KGS: 2018-19:435

दिनांक Date: 08.01.2019

Script Code: BANKINDIA	Script Code: 532149
The Vice President – Listing Department, National Stock Exchange of India Ltd., Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai 400 051.	The Vice-President – Listing Department, BSE Ltd., 25, P.J. Towers, Dalal Street, Mumbai 400 001.

महोदय/महोदया Dear Sir/Madam,

Intimation of Loss of Share Certificate

Pursuant to Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform that our Registrar and Share Transfer agents (RTA) has received the information about loss of share certificates and requested them to issue duplicate share certificates in the following cases (Proof of date of receipt of intimation is enclosed):

Sr. No.	Folio No.	Name of the Shareholder(s)	No. of Shares	Certificate No.	Distinctive Nos.	
					From	To
1	213137	S SATHYABAMA	100	153237	504313601	504313700
2	125421	RAJESH SHAH	100	65521	495542001	495542100
3	532168	RAJESH JAYANTILAL SHAH	100	65520	495541901	495542000

Presently Bank has received only request letters / emails for procedure for obtaining duplicate share certificates whereas complete set of required documents are yet to be received.

Bank shall initiate the process for Issuance of Duplicate Share Certificate only after receipt of requisite documents and completion of formalities like newspaper advertisements, etc.

धन्यवाद Thanking you,



भवदीय Yours faithfully,

(K V Raghavendra)
General Manager & CFO

Encl.: As Above

Common/Suvarna/Common Letters & Memo/NSE BSE Letters.docx

DUP/B00

(बैंक ऑफ इंडिया के शेयरधारकों के नाम में परिवर्तन या सुधार के लिए अनुरोध की मांग का आवेदन प्रारूप)
(FORMAT OF REQUEST FOR CHANGE/CORRECTION IN NAME OF BANK OF INDIA SHAREHOLDERS)

शेयरधारक का नाम Name of Shareholder S. SATHIYABAMA
वर्तमान पता Present Address: 6/356 B Aragalur Pirivu Road, Mummudi,
Thalavivasal Post, Attur Taluk, Salem District, Tamil Nadu, 636112
ई-मेल Email id: Shreevenkateswaratradar8@gmail.com
मोबाइल नं Mobile No.: 9443549017 दिनांक Date: 30.12.2018

सेवा में, मेसर्स बिगशेयर सर्विसेज प्राइवेट लिमि.(आरटीए), प्रथम तल, भारत टिन वर्क बिल्डिंग, वसंत ओएसिस के सामने, मकवाना रोड, मराठा, अंधेरी (पूर्व), मुंबई- 400 059 ईमेल आईडी: <u>investor@bigshareonline.com</u> टेलीफोन नं.: 022 - 6263 8200/8221/8222/8223	280176	To, M/s. Bigshare Services Pvt. Ltd. (RTA), 1 st Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri (East), Mumbai - 400 059 Mail id: <u>investor@bigshareonline.com</u> Tel. No.: 022 - 6263 8200/8221/8222/8223
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इकाई UNIT: बैंक ऑफ इंडिया-नाम में परिवर्तन या सुधार BANK OF INDIA-CHANGE/CORRECTION IN NAME

महोदय/महोदया Dear Sir/Madam,

मैं, श्री/श्रीमती/सुखी के साथ संयुक्त रूप से <u>RECEIVED</u> के अंतर्गत बैंक ऑफ इंडिया के <u>Subject to VOTER ID</u> धारक हूँ।	<u>1. S. SATHIYABAMA</u> am holding <u>100</u> (number) shares of Bank of India jointly with <u>Mr./Mrs./Ms.</u> <u>_____</u> , under folio no. <u>213137</u> .
शादी के बाद मेरा नाम <u>07 JAN 2019</u> में बदल गया है से <u>_____</u> से या मेरे नाम को <u>_____</u> से कुछ सुधार की आवश्यकता है।	My Name has been changed from <u>S. SATHIYABAMA</u> to <u>S. SATHIYABAMA</u> after marriage OR My name needs some correction in spelling from <u>S. SATHIYABAMA</u> to <u>S. SATHIYABAMA</u> Hence I/we want to apply for change/correction in name in my/our Share Certificate No. <u>00153237</u> having folio no. <u>213137</u> .
मैं/हम इसके साथ निम्नलिखित दस्तावेज संलग्न कर रहा/रही/रहे हैं: 1. राजपत्र अधिसूचना / विवाह प्रमाणपत्र की नोटरीकृत प्रति। अगर नाम में सुधार, नोटरीकृत शपथपत्र (100 रुपये के स्टाम्प पेपर पर)। 2. सभी धारकों के पैन कार्ड की स्वयं प्रमाणित प्रति (नए नाम के साथ)। 3. टेलीफोन बिल / बिजली बिल (3 महीने से अधिक पुराना नहीं) की प्रमाणित प्रति या सभी धारकों की मतदाता पहचान पत्र (पता प्रमाण के रूप में नए नाम के साथ)। 4. बैंक प्रबंधक द्वारा विधिवत प्रमाणित सभी धारकों के हस्ताक्षर, बैंक अधिकारी का नाम, पदनाम, संपर्क संख्या और कर्मचारी संज्ञित के कोड के साथ एवं मुहर के तहत। या 5. 100 स्टाम्प पेपर पर हस्ताक्षर बदलने के लिए शपथपत्र। 6. रद्द चेक (नए नाम के साथ)।	I am attaching herewith the following documents: 1. Notarised copy of Gazette Notification/ Marriage Certificate. If correction in name, notarised Affidavit (Rs.100). 2. Self-attested copy of PAN card of all holders (with new name). 3. Self-attested copy of Telephone Bill/Electricity bill (not older than 3 months) or Voter ID of all holders (with new name as address proof). 4. Signature of all holders duly attested by Bank Manager under official seal with Contact no. of Bank, Name, designation & Employee Code of Officer attesting signature. or 5. Affidavit for change of signature on Rs.100 stamp paper. 6. Cancelled Cheque (with new name).

सधन्यवाद Thanking you.

आपका विश्वासी Yours Faithfully,

S. SATHIYABAMA 31.12.2018
(शेयरधारकों का हस्ताक्षर तथा नाम Signature and Name of the shareholders)

(S. SATHIYABAMA)

From:-

Dad / B11

Yogesh J. Shah,
31-Prabhakunj Society,
Grodhara-389001 (Guj.)

DT: 31/12/18

To,

Bigshare Services Pvt. Ltd; Unit. B.O.I,
1st Floor, Bhasat Tin Works Bldg,
Opp. Vasant Oasis, Makwana Rd,
Marol, Andheri (East), Mumbai-400059.
R/sirs,

Sub:- Folio No. 125421 & 532168

Transmission / Duplicate Issue of s/cs

In this connection I hereby
inform you sir, that my brother late
Rajesh Jayantil Shah is expired
on 24-10-2011 (D/c ^{original} copy enclosed).

He has above Equity Shares, in L/F,
I hereby request you sir, to intimate
me the procedure for transmission &
obtaining duplicate s/cs.

I herewith submit my Aadhar
card copy for your kind perusal pl.

Thanking you sir,

280175

Encl.
As above.

Yours truly
Yogesh J. Shah

