



## **NOTICE FOR EX-STAFF PENSIONERS**

### **OBTENTION OF LIFE CERTIFICATE FOR YEAR 2020-21 FROM OUR EX-EMPLOYEES DRAWING PENSION**

As per the extant guidelines, all the pensioners / family pensioners are required to submit their life certificate to the pension paying branch. In addition to life certificate, family pensioners are also required to submit Non-Marriage/Remarriage Certificate, Non-Employment Certificate in the month of November every year (In case of spouse – Non Remarriage certificate and in case of Child – Non Marriage and Non Employment certificate). In view of ongoing Covid-19 pandemic and the vulnerability of our elderly Ex-Staff Pensioners / Family Pensioners to Corona Virus, it has been decided as one-time measure, to permit them for submission of **“SCANNED COPY OF LIFE CERTIFICATE” / Non-Marriage/remarriage / Non-Employment Certificate** to their Pension Paying Branch from **1<sup>st</sup> November, 2020 to 31<sup>st</sup> December, 2020**. Pensioners may submit their Life Certificate and other applicable certificates for family pensioners as mentioned above, either in physical format or through email to pension paying branch. Email Ids of pension paying branch is printed on Saving Bank Pass Book of pension Account. Alternatively Pensioner can also search the same on our Bank Web Site, under the head ‘Locate Us’ by giving branch name, state and city of the branch.

**Please note that the last date for submission of Life Certificate is 31.12.2020 without any exception. However, all our Pensioners are requested not to wait for the last date and submit the life certificate at the earliest. Please also importantly note that if any pensioner / family pensioner fails to submit life certificate before the stipulated date, their pension will be discontinued from the month of January 2020.**

(A K Pathak)  
General Manager (HR)

15.10.2020

**ANNEXURE-I**

**(To be submitted by pensioner/family pensioner in the month of November, 2020)**

Name of the Pensioner :-----  
Pension Ref.No. OR P.F.No. :-----  
Date of Birth :-----  
Pension Account No. :-----  
Pension Drawee Branch :-----  
Residential Address :-----  
(With pin code) -----  
MOB.No./ Contact No. :-----  
Email address if any :-----

LH Thumb impression/Signature of the Pensioner:

(To be signed by the Pensioner In the presence of the Branch Official At the pension paying branch)

**CERTIFICATE BY THE PENSION PAYING BRANCH**

Certified that I have seen the Pensioner/verified signature of Shri/Smt.-----  
-----having pension Reference No.-----

and that he/she is alive on this date.

Place:	Signature of Branch Official
Date:	Name:
Seal:	Designation:

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**ACKNOWLEDGEMENT**

Life Certificate of Pensioner/Family Pensioner of Shri/Smt/Ms.-----  
holder of Pension Reference No. ----- has been received.

Date:	Signature-----
Stamp of the receiving Branch	Name: -----

**ANNEXURE-II**

(To be submitted by Family Pensioner in the month of November, 2020)

**NON-MARRIAGE/RE-MARRIAGE CERTIFICATE**

I, Shri/Smt./Ms. ----- am in receipt of family pension after the death of my father/mother/husband/wife who was employee/pensioner of your Bank with Pension Ref.No.-----/Ex-Gratia No.----- . I have not married/re-married after his/her death. I shall inform the Bank if I marry/re-marry. (Applicable for family pensioner-refer Regulation 40 (1) (a) and (b).

**CERTIFICATE BY THE PENSION PAYING BRANCH**

Certified that I have seen the family Pensioner/verified signature of Shri/Smt.-----  
-----having pension Reference No.-----  
and that he/she is alive on this date.

Place: Signature of Branch Official  
Date: Name:  
Seal: Designation:

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**ACKNOWLEDGEMENT**

Non Marriage/Remarriage Certificate of Pensioner/Family Pensioner of Shri/Smt/Ms.-----  
----- holder of Pension Reference No.-----has been received.

Date: Signature-----  
Stamp of the receiving Branch Name: -----

**ANNEXURE-III**

**NON-EMPLOYMENT CERTIFICATE-In case family pensioner is Son/Daughter**

I,Shri/Smt./Ms.-----Pension.Ref.No:-  
-----/Ex-Gratia No.-----)hereby declare that I am not employed Under  
Government/Public Sector Undertakings/Autonomous body. I further declare that I am not  
employed or absorbed in a Central/State Government/Corporation Undertakings or in an  
Autonomous Body. In the event of my employment I shall intimate the Bank as required in  
Pension Regulation No.40 (1) b.

Name of the Pensioner :-----

Family-Pension Ref.No./PF No.:-----

Certificate by Doctor dated-(In case of Son/Daughter' Family Pension above 25 years of age  
who is Mentally/Physically Disabled) :-----

Pension Account No. :-----

Pension Drawee Branch :-----

Residential Address :-----

(With pin code) :-----

Mob. NO./ Contact No :-----

Email if any :-----

Signature of the family Pensioner :

Place:

Date :

(To be signed by the family Pensioner In the presence of the Branch Official at the pension  
paying branch)

**CERTIFICATE BY THE PENSION PAYING BRANCH**

Certified that I have seen the family Pensioner/verified signature of Shri/Smt.-----

-----having pension Reference No.-----

and that he/she is alive on this date.

Place:

Signature of Branch Official

Date:

Name:

Seal:

Designation:

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**ACKNOWLEDGEMENT**

Non Employment Certificate of Family Pensioner of Shri/Smt/Ms.-----  
----holder of Pension Reference No.-----has been received.

Date:

Signature-----

Stamp of the receiving Branch

Name: -----