

BANK OF INDIA, AHMEDABAD ZONE

TENDER FOR INTERIOR WORK FOR BANK OF INDIA AT DHOLKA BRANCH, DHOLKA.

ISSUED TO :

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CLIENT

CHIEF MANAGER

Bank of India
Zonal Office,
Ahmedabad Zone,
Bhadra, Ahmedabad - 380 001

ARCHITECT:

WISTAAR Architects & Int. Designers

A/702, Narnarayan Complex,
Nr. N'pura Bus stand, Swastik X roads,
Ahmedabad - 380 009
Phone: 079-300876444-46

TENDER DOCUMENT ISSUING LETTER

LETTER ISSUING TENDER DOCUMENT FOR INTERIOR WORKS for the proposed BANK OF INDIA, DHOLKA BRANCH, DHOLKA .

This tender document set for the Interior work of the proposed Bank's branch at, DHOLKA, DHOLKA . BANK OF INDIA containing One Volume, totaling 1 to 31 pages in Tender and 18 nos. drawings are issued.

Name of Tenderer :

Address of Tenderer :

The nonrefundable fee for this set of Tender Document is Rs.500.00

The Tender Document is issued on

For
BANK OF INDIA

LETTER SUBMITTING TENDER

To,
The Zonal Manager,
Bank of India.

Dear Sir.

With reference to the tender invited by you for the work.

I/We hereby offer to execute the work under contract at the respective rates mentioned in the schedule of quantities.

I/We have seen the site, understood the general conditions of contract, special conditions, additional conditions.

I/We agree to execute the work as per specifications, general conditions of contract, special conditions, and additional conditions.

I/We deposit earnest money Rs. **6,000/-** by demand draft /pay order which amount shall not carry any interest. I/we do hereby agree that the sum shall be forfeited by the bank in event our tender is accepted & I/We fail to execute the contract when required to do so.

I/we understand that you are not bound to accept the lowest or any other tender that you received.

Yours faithfully,

(Contractor)
Signature of partner / prop. of the firm.

In the presence of witness

BANK OF INDIA
AHMEDABAD ZONAL OFFICE
AT BHADRA, AHMEDABAD

M/s

DATE:

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NOTICE INVITING TENDER

1. Bank of India invites tenders from the Bank's approved list Contractors for **Proposed Interior Works for Bank's Office Premises at DHOLKA BRANCH, DHOLKA.**
2. The blank tender forms can be obtained from the **Office of the Zonal Manager, Engineering Dept., Bank of India, 5th Floor, Bhadra, Ahmedabad - 380 001** between **3.00 PM to 5.00 PM** from **29/10/2009 to 11/11/2009** , on payment of **Rs. 500/- (Rs. Five Hundred Only)** in cash or by pay order/ Demand Draft, non refundable, payable at Ahmedabad, in favor of **M/s. WISTAAR Ahmedabad.** or can be down loaded from Bank's web site www.bankofindia.com and said payment can be made along with tender submission.
3. The Tenderer should study all the tender documents, specifications, drawing carefully and understand the same before quoting their rates. In case of any doubts he / they should get it clarified from the Architects **M/s. WISTAAR Architects & Int. Designers, A/702, Narnarayan complex, Nr. N'pura Bus Stop, swastika X Cross, Ahmedabad - 380 009. Phone No. - 079-30087644-46** but this shall not be a justification for late submission of tender or extension of opening date.
4. The Tenderer should visit the site and get himself acquainted with the site conditions before quoting. He is also expected to know about the availability of electric supply, space for working/ storing material and any other ancillary facilities since these are to be provided by him. (Unless otherwise specified) at his own cost.
5. The Tenderer should quote his rates for all the items in the tender schedule. The incomplete tender can be summarily rejected at the discretion of the Bank management. If there is any discrepancy in rate and amount the unit rate shall be treated as correct.
6. The Tenderer is requested to sign and put his seal on each page of the tender document in token of acceptance of the conditions.
7. The rates quoted shall be valid for a period of 90 days for acceptance from the last day of submission of tender. No upward revision in the rates will be accepted after opening of the tenders.

8. The time for completion of the work is **1 MONTH** from the **1st day** of issue of work order including co-ordination with Furnishing work by other agency
9. Minor modifications / changes may occur to the repairing process, material etc. to suit the conditions, functioning etc. for which no extra charges will be paid.
10. The sealed tenders should be addressed to **The Zonal Manager, Engineering Dept. Ahmedabad Zonal Office, Bank of India, Bhadra, Ahmedabad**. Super scribed with '**Tender for Interior Work at Bank of India, Dholka Branch, Dholka**' and should reach them not later than **3.00 P. M. on 11/11/2009** . Tenders submitted late will not be accepted.
11. **Earnest Money Deposit (EMD) of Rs. 6000.00(rupees Six thousand Only)** for Interior Work together shall be deposited with the bank in the form of pay order / Demand Draft payable at Ahmedabad in the name of 'Bank of India' to be converted into Security Deposit for the successful Tenderer. EMD of the unsuccessful Tenderers shall be refunded immediately after the Bank's decision or after 90 days whichever is early.
12. The tenders will be opened at **3.00 PM on 12/11/2009** .
13. The Bank reserves the right to accept any tender or reject all tenders either in whole or in part without assigning any reason thereof. The Bank also reserves the right to split the various items amongst various Tenderers and any claim or correspondence of the Tenderer in this regard shall not be entertained.
14. Drawings can be seen at Bank of India Zonal office or at Architect office.

Zonal Manager

GENERAL CONDITIONS OF CONTRACT

- 1 The work carried out shall be open for inspection to the Architect, their representatives, Owner or their representatives at any time.
- 2 All the items / material shall be got approved before finally commissioning of the Interior Work.
- 3 The work shall be executed strictly according to the specifications and the directions from the Architect from time to time. If there is any discrepancy between the specifications and the instructions the same shall be pointed out to the Architect well in advance. Any claim in this regard shall not be entertained.
- 4 Unless otherwise specified, all materials required for the work shall have to be arranged by the contractor well in advance. Delay on part of non availability of any particular material shall be to the contractor's account.
- 5 Contractor shall not sub let the work entrusted to him without the prior permission of the Architect and Bank. He will co-operate with other agencies appointed by the Bank and shall give prior markings, recesses, openings etc. required for other agencies. The order in which the work shall be carried out shall be decided by the Architect; however the same shall not be the reason for delaying the work.
- 6 Samples of all the materials brought by the contractor at site shall be got approved with endorsement tag by the Architect and shall remain in safe custody at site till the completion of the job and shall be made available to the Architect or their representatives whenever required. Any change of material, brand other than what is specified in the specifications, conditions shall not be done without the written approval from the Architect, If violated, Architect can reject the items and no payment shall be made for the same, or otherwise the material deviated from the specifications is acceptable for one or the other reason. Necessary cost adjustment shall be made for which contractor shall not have any objection.
- 7 The quantities mentioned in schedule are approximate and may vary to any extent or even be omitted thus altering the aggregate value of the contract. No claim in this regard shall be entertained.
- 8 During the execution of work, if any damage occurs to the property, structure etc. the same shall be made good by the contractor at his own cost.
- 9 Contractor has to arrange water & electricity of his cost.
- 10 Contractor shall arrange to protect their tools, tackles, materials, equipment and the work carried out till handing over the entire

completed work from any theft, damage and the owner shall not be responsible for the same.

- 11 The rates quoted shall be firm and final during the currency of contract. No upward revision in rates shall be permitted on account of hike in material prices, labour charges, taxation etc. The rates quoted shall be for finished work and shall be inclusive of labour, material, wastage, transport, loading, unloading, tools, tackles, scaffolding if necessary, profit, all taxes inclusive of sales tax, works contract tax, Professional Tax. ESIS, Octroi, levy, overheads of the contractor etc.
- 12 During the execution of work, if any item is required to complete the work, but not specified in schedule of quantities and no rates are available for the same, then the rate for such item shall be derived based on the actual cost of material and labour involved plus 20 % for overheads, profit plus taxes. However it is the responsibility of the contractor to complete the entire work and there cannot be any excuse that the particular item is not included in schedule.
- 13 No labour below the age of 18 years shall be employed on the work site.
- 14 The contractor shall not be entitled to any compensation for any loss of life, injury or accident happened during the currency of contract, till completion of the entire work and handing over to the owner, the contractor shall be responsible for any accident, injury, loss of life, fire, theft of material etc. and he shall indemnify the owner from any such losses. He may insure his material, workmen etc.
15. Contractor shall protect the work by covering / taping all the lose / live wire openings etc. if necessary to avoid any mishap during the progress of work. It will be the total responsibility of the contractor in case of any accident. The contractor shall indemnify the owner and the Architect from any such loss, damage etc.
16. Contractor shall follow all the safety measures like, using safety belts helmets etc. while carrying out the work.
17. Contractor shall engage sufficient expert labour required to carry out the work on the site and follow the rules, regulations, bye laws etc. Laid down by the Local Civic Authority and indemnify the owner and the Architect from any such cause, loss suffered on this account. The Labours working on site would take due care to avoid any hazardous incident and follow all the safety measures.
18. The Earnest Money deposited with the Bank shall be converted in the form of Security Deposit once the work is entrusted to the contractor and shall be refunded after the completion of the work on the basis of Virtual Completion Certificate by the Project Architects. The Earnest money and Security Deposit shall bear no Interest.
19. The Retention money at 10 % of the value of the work done shall be deducted from the bills of the contractor. 50 % of the retention amount shall be refunded after Architect issues the Virtual Completion Certificate.

The balance 50 % retention amount shall be refunded after 12 months from the date of completion on receipt of the No Defect Certificate from the Architect during the defects liability period. The retention money so held shall not bear any interest.

20. The Defects Liability Period for the work shall be 12 months. Any defects arising during this period due to bad workmanship, substandard material etc. shall be made good by the contractor free of cost. In case the contractor fails to rectify the defects within the reasonable period the owner shall be free to get the same rectified through other agency and the cost involved shall be recovered from the amount due to the contractor.
21. The work carried out by the contractor shall jointly be measured. In case the contractor or his representative fails to remain present at the time of joint measurement then the measurements taken by the Architect shall be final and binding on the contractor.
22. During the progress of work there may be minor changes in the material / brand specified for electrification works etc. the contractor shall carry out the same, however the difference in cost of material as certified by the Architect shall be to the owner's account.
23. While the work is in progress, if use of any sub standard material is observed or in case of bad workmanship and if the Architect instructs to dismantle and to redo the same the contractor shall do the same at his own cost and the Architect's decision in this regard shall be final and binding.
24. The full and final payment shall be considered only on satisfactory completion of work and after due certification of the bill by the Architect.
25. The owner shall deduct the income tax (TDS) as per prevailing rules and rate from the payments due to the contractors and certificate having deducted the TDS shall be issued to the contractor.
26. If for any reason the work is required to abandon or the over all value of the contract gets reduced, the contractor shall be paid for the actual work carried out by him at the quoted rates subject to that the work is found satisfactory. No claim or compensation in this regard shall be entertained.
27. The date of commencement shall be the **1st day** of receipt of work order and the contractor shall commence the work immediately in consultation with the owner. The unreasonable delay to commence the work shall be liable to cancellation of contract after due notice. If the commencement of the work is delayed by the owner for one or the other reason the contractor shall carry out the work at the same quoted rates if the delay is within the reasonable period.
28. The period of completion for the entire work shall be **1 MONTH** which shall be measured from the 1st day of receipt of work order or the commencement day whichever is earlier.

29. The owner shall be free to terminate the contract by giving proper notice to the contractor if:
- a) Contractor fails to commence the work within the reasonable period when asked to do so
 - b) Fails to show desired progress within the reasonable period despite being instructed to gear up the work.
 - c) Does not follow the instructions given by the Architect.
 - d) The contractor fails to complete the work within the specified period including the extension in time limit if any (either with liquidated damages or without liquidated damages).
30. The contractor can terminate the contract by giving proper notice to the owner if,
- a) The owner fails to instruct the contractor within the reasonable time to commence the work after the work order is issued and contract has been entered in to.
 - b) The owner stops the work for more than 3 months for the reasons not attributing to the contractor's default.
 - c) The owner fails to make the payment to the contractor within a period of one Month from the date of certification of the bill by the Architect without any justifiable grounds.
31. In case the owner terminates the contract for the reasons mentioned above then and in that event the contractor shall be paid for the actual work carried out by him at the rates quoted in the tender / agreed during the negotiations and certified by the Architect, provided the work is found satisfactory. However the Retention money so deducted shall be forfeited.
32. In case the contract is terminated by the contractor for the reasons mentioned in clause 30 then and in that event the contractor shall be paid for the actual work carried out by him at the quoted/ agreed rates and as certified by the Architect. However the retention amount shall be refunded as per clause No19. In such case the Defect's liability period shall be counted from the date of termination.
33. The Contractors are required to assist the Project Architects in obtaining any permission/s from the Municipal / Local Authority and / or Liaison with the Authorities. Any out of pocket expenses etc. in this regard shall not be reimbursed to the contractor.

Signature of the owner.

Seal & Signature contractor.

SPECIAL CONDITIONS OF CONTRACT

Tender Notice No.	:	
Name of the work	:	Interior Work
Address	:	Dholka Branch, Dholka.
Lessee	:	Bank of India
Consultant	:	M/s. WISTAAR Architects & Int. Designers A/702, Narnarayan, Nr. N'pura bus Stop, Swastika X roads, Ahmedabad-09 Ph. No. -079-30087644-46
Scope of Work		Interior Work
Value of Work Interior Work		Rs. 6,00,000=00
Earnest Money Deposit		Rs. 6,000=00
Cost of tender		Rs. 500=00
Sale of Tender		Sr. Manager (Engg. Dept) Ahmedabad Zonal Office, Bank Of India, 5 th Floor, Bhadra Building, Ahmedabad - 380 001
Date of Issue Tender		29/10/2009 to 11/11/2009 by 3.00 PM
Last date of submission of tender		11/11/2009 by 3.00 PM
Opening of Tenders		12/11/2009 by 3.00 PM
Defects liability period		Twelve Months (12 Months) after the date of completion
Completion Period		1 MONTH
Liquidated Damages		Rs.1000.00 per day subject to maximum Rs.10,000.00
Interim Payments		Not less than Rs. 75,000 for Interior Work
Period of Honoring Certificate by Consultant		10 Days.
Retention Money		10% of the Bill Value
Release of Retention Money		50% along with Completion Certificate and balance 50% after completion of defects Liability Period of 12 months
Material		All supplied by Contractors as per specified make and approved by the Architect.

ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made the _____ day of _____ between the BANK OF INDIA, _____ Branch, Ahmedabad (herein after called "the Employer") of the one part and M/s. _____ having its office at _____ (here in after called "the Contractor") of the other part.

WHEREAS the employer is desirous of execution of Interior furnishing/civil work for BANK OF INDIA, _____ Branch, _____ and has caused drawings and specification describing the works to be done prepared by M/s. WISTAAR its Architects.

AND WHEREAS the said Drawings numbered 1 to ___ with ___ layout plan, the Specifications and the Schedule of quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the contractor has agreed to execute upon and subject to the condition set forth in the Special conditions of Contract and in the schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said conditions) the works shown upon the said Drawings and/or described in the said specification and included in the schedule of Quantities at the respective rates therein set. forth amounting to the some as there in arrived at or such other sum as shall become payable there under (hereinafter referred to as the said Contact Amount") .

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract amount, to be paid at the times and the manner set forth in the said Conditions, the Contractor shall upon and subject to the said conditions execute the complete the work shown upon the said Drawings and described in the said specifications and the Schedule of Quantities.
- 2 The employer shall pay the Contractor the amount or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
3. The term 'the Architect' in the said Condition shall mean the said M/s. WISTAAR or, in the event of their ceasing to be the Architect for the purpose of this Contract for whatever reason, such other person or persons; as shall be nominated for that purpose by the Employer, not being a person to whom the Contractor shall object for reasons considered to be sufficient, by the Employer PROVIDED ALWAYS that no person or persons subsequently appointed to be Architect under this contract shall be entitled to disregard or over rule any previous decisions or approval or direction given or expressed in writing by the architect for the time being.
4. The said Conditions and appendix thereto shall be read and constructed as forming part of this Agreement, and the parties hereto shall respectively abide by,

submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained.

5. The plans, agreement and documents mentioned herein form the basis of this contract.

6. This Contract is neither a fixed Lump sum Contract nor a Piece Work Contract but is a contract to carry out the work in respect of the entire project on item rate basis to be paid for according actual measured quantities at the rates contained in the schedule of Rates and Probable Quantities or as provided in the said Conditions

7. The Contractor shall afford every reasonable facility for the carrying out of the all works relating to interior civil works, installation of sanitary work and fittings, permanent water supply, electrical installations, fittings and other ancillary works in the manner laid down in the said Conditions and shall make good any damages done to walls, floors, etc. after the completion of such works.

8. The Employer reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carries out without prejudice to this Contract.

9. Time shall be considered as the essence of this contract and the contractor here by agrees to commence the work soon after the site is made open to him or from the date of issue of intimation to you as provided for in the said conditions of contractor whichever is later and to complete the entire work within six months subject nevertheless to the provisions for extension of time.

10. All payments under this contract will be made only at Ahmedabad

11. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Ahmedabad and only courts in Ahmedabad shall have jurisdiction to determine the same.

12. That the several parts of this contract have been read by the contract and fully understood by the contractor, They further agrees to complete the said work to fullest satisfaction of Architect/employer.

If The Contractor is a partnership or an individual

IN WITNESS WHEREOF the Employer and the contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.

If the Contract is a Company

IN WITNESS WHEREOF the Employer has set its hands to these presents through its duly authorized official and Contractor has caused its common seal to be affixed hereinto and the said two duplicates has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written.

Signature Clauses:

SIGNED AND DELIVERED by the

(Name and designation)

in the presence of

(1) _____

Address : _____

(2) _____

Address : _____

Witnesses

SIGNED AND DELIVERED by the

If the party is a partnership firm or an individual should be signed by all or on behalf of age partners.

In the presence of

(1) _____

Address : _____

Witnesses

(2) _____

Address : _____

SPECIFICATION OF MATERIALS

All the material to be used shall be from the list of ISI approved Brand. Any deviation from this shall be got approved from owner, the contractor shall submit samples of materials used for verifications and produce Bill in original.

1. SAMPLES : After receipt of the bids but prior to award of the contract, bidder shall, upon notification from owner submit samples of materials he intends to use. The owners shall reserve the right to evaluate the sample with regard to the specification before award of work. Samples as directed by the owner for various items shall be prepared / brought for approval without any cost.

2. BLOCKBOARD/
PLYWOOD
PARTICLE BOARD: Should be Termite and powder proof.

3. GLASS : Glass shall be Float glass of Modiguard/ Asai company.

4. TIMBER : Wherever specified shall be Teak wood from Central Province (C.P)/Ghana best quality. It shall be well seasoned, uniform in colour, free from sap wood, wares, free from large and loose knots, cracks, shakes and other defects. All wood shall be treated for anti-termite treatment with two coats of Solignum paint and two coats of fire retardant paint.

5. HARDWARE : Hinges, Handles, Stoppers, Stays, etc. wherever required shall be brass of approved shape and size only.

6. UPHOLSTRY : Fabric or upholstery material wherever called for shall be of the colour, texture and manufacture approved by the owner.

7. WORKMANSHIP : The work involved calls for high standard of workmanship and shall be carried out and completed in the best possible manner keeping modern trend of artistic finishes and designs in view so as to make the entire work/furnishing aesthetic looking, keeping in harmony with other furnishing in the area.

8. DIMENSIONS
AND JOINTS : The dimensions mentioned in the schedule of quantities and drawings are approximate. The contractor may suggest small deviations in the dimensions so as to make the individual items as also the entire job functionally sturdy, comfortable as well as aesthetic in look. The final decisions regarding sizes of various members and working dimensions etc. will, however, be taken at the time of approval of sample. The contractor should take actual dimensions available at site before fabrication. The joints shall be perfect and sturdy and shall preferably be machine made and assembled with approved quality synthetic glue. The structural design of different members and also the items as a whole shall be sturdy and capable of withstanding the various loads likely to be subjected to in day to day use.

9. ADDITIONAL
MEMBERS AND
FIXTURES :

The contractor shall provide additional members wherever necessary for providing, door, opening, cut-outs, etc. to facilitate fixing of light fixtures, plug points, air-conditioning supply and return grilles etc. The work includes cost of fittings and fixtures & fixing the various items in position in floors, walls, ceilings etc., in the Building in accordance with the drawings or as directed by the Owner's Architect. It will be also necessary to make holes, chases, etc. in floors, walls, ceilings, R.C.C. etc. as may be required for fixing the partition. The contractor shall allow for such provisions in his quoted rate. It will be deemed that while quoting rates the contractor has taken into account all foreseeable contingencies which will include making good disturbed floors, walls, ceilings, etc. to their original condition.

10. POLISHING

All visible T.W. members shall have melamine polish, other surface may have French polish as directed complete.

11. DRAWER

All Drawers in counters, Tables, side Tables shall have Ebco (Earl Bihari make) sliding channels for smooth movement.

PROJECT: PROPOSED INTERIOR WORKS FOR BANK'S OFFICE PREMISES AT DHOLKA BRANCH, DHOLKA.

CLIENTS: ZONAL OFFICE, AHMEDABAD ZONE, BANK OF INDIA BUILDING, 5TH FLOOR, BHADRA, AHMEDABAD-380 001.

CONSULTANTS: WISTAAR, A/702, NARNARAYAN, NR. N'PURA BUS STOP, SWASTIK X ROADS, AHMEDABAD-380 009.

Sr. No.	Description	Unit	Qty.	Rate	Amount
	INTERIOR WORK				
1	Partly Glazed Full Height Partition				
	Providing and fixing in position partly glazed Full Height Partition work including door in frame work at 2' x 2' grid (horizontally and vertically) comprising of 2" x 1½" T.W. Section and / or as per frame work shown in the drawings with 6mm plywood on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings.				
	Item to include 8 mm thick glass with etching and frosting as per design and 2"x 2" T.W. member for door sides and glass sides and T.W. door frame to take 8 mm thick glass with etching and frosting. All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary Stainless Steel finish fittings/ hardware, door closers, Godrej locks and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/ Bank complete in all respect				
	(Note: In case of false ceiling, the vertical T.W. members to be fixed with pucca ceiling but the area of partition payable will be below the false ceiling only).				
	Manager cabin	Sft.	171		
2	Partly Glazed Partition for Cash Cabins &C.T.O	Sft.	340		
	Providing and fixing in position 7'-7" high partly glazed partition for Cash Cabins including door in frame work at 2' x 2' grid (horizontally and				

	vertically) comprising of 2" x 1½" T.W. Section and / or as per frame work shown in the drawings with 6mm plywood on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 8 mm thick glass with etching and frosting as per design and 2"x 2" T.W. member for door sides and glass sides and T.W. door frame to take 8 mm thick glass with etching and frosting. The door will be provided with T.W. louvers finished in melamine polish of matching laminate colour. The doors are also to be provided with Godrej Night Latch. Two wooden trays are also to be provided as per drawing. Necessary cutouts are to provided in the glass and the edges of the glass cutouts are to be finished in mirror polish. All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary Stainless Steel finish fittings/ hardware, door closers, Godrej locks and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/ Bank complete in all respects.				
3	Partly Glazed Low Height Partition	Sft.	96		
	Providing and fixing in position partly glazed low height partition (21/2" thick) in frame work with T.W vertical members at 2' c/c and 3 horizontal members at equal distance comprising of 2"x 1½" T.W. Section with 6 mm plywood on both sides finished with 1 mm thick laminates of approved make and shade Item to include 12 mm thick glass (clear/frosted) to be fixed as shown in drawing. The exposed edges of the glass to be finished in mirror polish. T.W runner should be melamine polished in matching colour of laminate etc complete in all respects.				
4	Door Closer	Each	9		
	Providing & fixing ISI approved door closer of alluminium body of Efficient gadget/sterling /Everite make				

5	WORK STATION				
	Manager's Table/Officer's Table				
	Providing and fixing in position Manager's Table of size 5'-6"x 2'-6"/Officer's Table of size 5'-0" x 2'-6" including Side Storage (Credenza) by using 25mm thick plywood for top and 18 mm thick plywood for all other horizontal and vertical members. Telescopic CPU Stand / ready made Keyboard tray shall be provided of approved model and make. Footrest made with T.W. member of size 4"x 1 ½" finished with French polish.				
	Side Storage (Credenza) as per drawing shall be provided. Facia of Side Storage (Credenza) shall be finished with 1mm thick laminates as shown in the drawing and all other sides shall be finished with white enamel paint. The Side Storage (Credenza) shall be provided with handles (Stainless Steel finish) and channels as per approval of the Project Consultant / Bank.				
	All exposed plywood surfaces to be finished with 1 mm thk. laminate of approved make & shade, and all exposed edges of table top & ply verticals to have 1" x 1/4" T.W. lipping. All exposed T.W. sections to be melaminated and internal surfaces to have white enamel paint as directed. Item to include plywood boxing, all necessary hardware and fittings in Stainless Steel finish, lipping to all edges etc. complete in all respects.				
	Manager Table -	Each	1		
	Officer's Table -	Each	2		
6	CCO Table	Each	1		
	Providing and fixing in position Table of size 4'-6"x 2'-3" including Side Storage (Credenza) by using 25mm thick plywood for top and 18 mm thick plywood for all other horizontal and vertical members. Telescopic CPU Stand / ready made Keyboard tray shall be provided of approved model and make. Footrest made with T.W. member of size 4"x 1 ½" finished with French polish.				
	Side Storage (Credenza) as per				

	drawing shall be provided. Facia of Side Storage (Credenza) shall be finished with 1mm thick laminates as shown in the drawing and all other sides shall be finished with white enamel paint. The Side Storage (Credenza) shall be provided with handles (Stainless Steel finish) and channels as per approval of the Project Consultant / Bank.				
	All exposed plywood surfaces to be finished with 1 mm thk. laminate of approved make & shade, and all exposed edges of table top & ply verticals to have 1" x 1/4" T.W. lipping. All exposed T.W. sections to be melamine and internal surfaces to have white enamel paint as directed. Item to include plywood boxing, all necessary hardware and fittings in Stainless Steel finish, lipping to all edges etc. complete in all respects.				
7	Staff Table	Each	1		
	Providing and fixing in position Staff Table of size 4' 3"x 2'0" by using 25 mm thick plywood for top and 18 mm thick plywood for all other horizontal and vertical members. Telescopic CPU Stand/ ready made Keyboard tray shall be provided.				
	Drawer units as per drawing shall be provided with multipurpose Godrej locks in each drawer. Facia of drawer unit shall be finished with 1mm thick laminate and all other sides shall be finished with white enamel paint. The drawers will be provided with handles (Stainless Steel finish) and channels as per approval of the Project Consultant / Bank.				
	All exposed plywood surfaces to be finished with 1mm thk. laminate of approved make & shade, and all exposed edges of table top & ply verticals to have 1" x 1/4" T.W. lipping. All exposed T.W. sections to be melaminated and internal surfaces to have white enamel paint as directed. The item to include plywood boxing, all necessary hardware and fittings in Stainless Steel finish, lipping to all edges etc. complete in all respects.				

8	Front Office Counter:	Rft	13		
	Providing and fixing in position Front Office Counter 3'-9" wide comprising of the following complete in all respects:-				
	i) Working top made with 25mm thick plywood finished with 1mm thick laminate. Outside edge of the working top shall be provided with 1¼"X1" Teak Wood moulding finished with melamine polish. Inside edge will be provided with ½ "x1" T.W. beading patti with melamine finish.				
	ii) Vertical facia (Apron) made with 18mm thick plywood finished with 1 mm thick laminate with 1 mm thick groove at the joint of laminates of two different shades.				
	iii) Vertical drop (horizontal band) shall be provided on the facia below the working top made with 18mm thick plywood finished with 1mm thick laminate with provision for concealed light, 1 mm thick groove shall be provided at the joint of two different shades of laminate.				
	iv) Glazed partition above working top to be provided with 12 mm thick clear glass cut to the standard shape fixed to partition as per fixing details and to boxing with concealed S. S. finished 'D' brackets as shown in the drawing. The exposed edges of the glass shall be finished in mirror polish.				
	v) 3'-10" high Boxing (10"x10") made with 18 mm thick plywood finished with 1 mm thick laminate including providing and fixing 6 mm thick square frosted glass at a height 3'-2" above finished floor level.				
	vi) 1'-9" high Boxing (5"x5") made with 12 mm thick plywood finished with 1 mm thick laminate.				
	vii) vertical supports made with 18 mm thick plywood finished with white enamel paint.				
	viii) Telescopic CPU Stand/ ready made Keyboard tray shall be provided of approved model and make.				
	ix) Footrest made with T.W. member of size 4"X1 ½ " finished with French polish.				

	x) Drawer units as per drawing shall be provided with multipurpose Godrej locks in Each drawer. Facia of drawer unit shall be finished with 1mm thick laminate and all other sides shall be finished with white enamel paint. The drawers will be provided with handles (Stainless Steel finish) and channels as per approval of the Project Consultant / Bank.				
	xi) Boxing as per drawing made with 12 mm thick plywood finished with Synthetic enamel paint shall be provided below the table top for electrical conducting and at the bottom for the LAN cabling/Telephone wire conducting.				
	The item to include all necessary hardware and fittings in Stainless Steel finish, lipping to all edges and making provision only for electrical fitting behind the front. Vertical drop and also in the 10"x10" boxing as shown in the drawing. Necessary beadings with melamine polish for fixing the glass are to be provided.				
9	Cash Counter:	Rft	9		
	Providing and fixing in position Cash Counter 2'-9" wide comprising of the following:				
	i) Working top made with 25mm thick plywood finished with 1mm thick laminate. Outside edge of the working top shall be provided with 1¼" X 1" Teak Wood moulding finished with melamine polish. Inside edge will be provided with ½ "x1" T.W. beading patti with melamine polish.				
	ii) Vertical facia (Apron) made with 18 mm thick plywood finished with 1mm thick laminate with 1 mm thick groove at the joint of laminates of two different shades.				
	iii) Vertical drop (horizontal band) shall be provided on the facia below the working top made with 18mm thick plywood finished with 1mm thick laminate with provision for concealed light, 1 mm thick groove shall be provided at the joint of two different shades of laminate.				
	iv) Glazed partition of 1'-4" height				

	above working top provided with 12mm thick toughened and frosted glass besides non-transparent film from inside fixed to partition as per fixing details and to boxing with concealed S. S. finished 'D' brackets as shown in the drawing. The exposed edges of the glass shall be finished in mirror polish.				
	v) Transaction top shall be provided with 12mm thick toughened glass (partly glazed partly frosted) fixed horizontally with concealed Stainless Steel D bracket. Both exposed edges (inside and outside) shall be moulded and finished in mirror polish.				
	vi) Glazed partition having height 1' .0" above the transaction top (in facia) shall be provided with 12 mm thick glass (clear) with cut out of 8"x 4" as per drawing. The edges of cut out and the top edge of glass are to be mirror polished and to be fixed to partition as per fixing details and to boxing with concealed S. S. finished 'D' brackets as shown in the drawing.				
	vii) Glazed partition provided with 12 mm thick glass (Clear) above the slit to be fixed to partition as per fixing details and to boxing with concealed S. S. finished 'D' brackets as shown in the drawing. The exposed edges shall be finished in mirror polish.				
	viii) 7'-7" high Boxing (10"x 10") made with 18mm thick plywood as per drawing with 1-6" horizontal extension at the top including providing and fixing 6 mm thick square frosted glass at a height of 5"-11" above Finished Floor level.				
	ix) 1'-9" high boxing (5"x 5") made with 12 mm thick plywood finished with 1 mm thick laminate are to be provided.				
	x) Telescopic CPU Stand/ ready made Keyboard tray shall be provided of approved model and make.				
	xi) Footrest made with T.W. member of size 4"X1 ½" finished with French polish.				
	xii) Drawer units as per drawing shall be provided and each drawer should				

	have vertical partitions for keeping the currency notes and multipurpose Godrej locks. Facia of drawer unit shall be finished with 1mm thick laminate and all other sides shall be finished with white enamel paint. The drawers will be provided with handles (Stainless Steel finish) and channels as per approval of the Project Consultant / Bank.				
	xi) Boxing as per drawing made with 12 mm thick plywood finished with Synthetic enamel paint shall be provided below the table top for electrical conduiting and at the bottom for the LAN cabling/Telephone wire conduiting.				
	The item to include all necessary hardware and fittings in Stainless Steel finish, lipping to all edges and making provision only for electrical fitting behind the Vertical drop and also in the 10"x10" boxing as shown in the drawing. Necessary beadings with matching melamine polish for fixing the glass are to be provided as per drawing/ as directed.				
10	Side table	Sft.	37		
	Providing and fixing in position Full height Storage / Low Height Storage / Back Storage (Credenza) respectively using Plywood of required thickness finished with 1 mm thick laminates as shown in the drawing and all other sides shall be finished with white enamel paint as detailed therein.				
	The Storage Units shall be provided with handles (Stainless Steel finish) as per approval of the Project Consultant / Bank.				
	All exposed plywood surfaces to be finished with 1mm thk. laminate of approved make & shade and all exposed edges of plywood to have 1" x 1/4" T.W. lipping. All exposed T.W. sections to be melamine in matching color laminate and internal surfaces to have white enamel paint as directed. Item to include all necessary hardware and fittings in Stainless Steel finish, Godrej multi purpose locks including magnetic				

	ball catcher etc., complete in all respects.				
	Manager table				
	CCO Table				
	Officer's Table				
	Staff Table				
11	Cash peon	Rft	3		
12	Corner Tipoy (675 x 675 mm)	Each	1		
	Providing and fixing corner table made from 50 x 40 mm S.B. wooden frame and leg with melamine polish. Top to be made from 12 mm thick glass top. Complete with all necessary hardware.				
13	Centre Table (900 x 675 mm)	Each	1		
	Providing and fixing corner table made from 50 x 40 mm S.B. wooden frame and leg with melamine polish. Top to be made from 12 mm thick glass top. Complete with all necessary hardware.				
14	Full height Storage / Low Height Storage / Back Storage (Credenza)	Sft.	140		
	Providing and fixing in position Full height Storage / Low Height Storage / Back Storage (Credenza) respectively using Plywood of required thickness finished with 1 mm thick laminates as shown in the drawing and all other sides shall be finished with white enamel paint as detailed therein.				
	The Storage Units shall be provided with handles (Stainless Steel finish) as per approval of the Project Consultant / Bank.				
	All exposed plywood surfaces to be finished with 1mm thk. Laminate of approved make & shade and all exposed edges of plywood to have 1" x 1/4" T.W. lipping. All exposed T.W. sections to be melaminated in matching colour laminate and internal surfaces to have white enamel paint as directed. Item to include all necessary hardware and fittings in Stainless Steel finish, Godrej multi purpose locks including magnetic ball catcher etc., complete in all respects.				

15	Main Door	Sft.	35		
	Providing and fixing Entrance Door (glazed) in Silver Anodized aluminum door section (Jindal make) in top and bottom, glazed with 12 mm thick glass of approved make with etching and frosting. Item to include floor springs, lock, all necessary hardware of Stainless Steel finish as approved by the Project Consultant / Bank complete in all respects.				
16	Aluminum Partition	Sft.	45		
	Providing and fixing 15 micron colour anodized aluminum section for ATM entrance partition framing including door frame and shutter with 6mm the glass with etching & frosting as/detailed drawing incl. all accessories i.e. door handle locking system ,heavy floor spring, door stopper, tower bolt etc				
17	Internal door	SFT	4		
	Renovating, providing existing doors by putting 6mm thick plywood of MR grade UF Sharda Ply/Duro Ply/Green Ply make with 1.5mm thick laminate of Greenlam make on both sides with necessary teak wood beading patti and liquor polish (matching with the laminate) etc. complete with necessary SS hinges, stopper, etc. as per direction of Architect.				
18	Wooden Flap Door	Each	1		
	Providing, fixing & erecting wooden flap door made out of 19mm thick plywood of MR grade UF Sharda Ply/Duro Ply/Green Ply make with 1.5mm thick laminate of Greenlam make on both sides with necessary teak wood beading patti and liquor polish (matching with the laminate) etc. complete with necessary SS hinges, stopper, etc. as per direction of Architect.				
19	Sofa				
	Providing and fixing sofa made from special quality teak wood framing covered with 19 mm thick ply with 1.0 mm thick laminate on two sides and front and back exposed edges to be finished with wooden frame and with melamine polish. 100 mm thick geo				

	foam 12 mm thick 'U' foam with 19 mm thick ply with good quality of fabric in seat. 75mm thick geo foam, 12mm thick 'U' foam and 19 mm thick ply with good quality of fabric. basic rate of fabric rs.350/- mt. complete as per drawing and design				
	Sofa (3 Seater)	Each	1		
20	CHAIRS				
	Providing and supplying				
	Premium range chair. This item will be carried out as per direction of Architect.				
	(A) Manager High Back Chair	Each	1		
	(B) Officers Medium Back Chair	Each	2		
	(C) C.C.O Chair -	Each	1		
	(D) Computer Chair -	Each	5		
	(D) Visitor Chair with revolving without handle	Each	9		
21	Notice Board	Sft.	12		
	Providing & fixing notice board on brick wall made from 12mm thick soft board with approved colour of tapestry @ Rs. 100/- per meter on it. This will be fixed on wall with stainless steel mirror screw. The framing of soft board will be done with ½" x ¾" CP teak wood section. The same framing will be finished by liquor polish etc. complete as per direction of Architect.				
22	Blinds	Sft.	150		
	Supplying and fixing vertical type vertical Blind of "Trac" / Vista Levlore made with selected fabric of approved design and shed.				
23	Column Cladding	SFT	150		
	Providing & fixing laminate paneling on RCC column. Paneling shall be done on necessary wooden framing with 12mm thick plywood of MR grade UF Sharda Ply/Duro Ply/Green Ply make and 1.5mm thick laminate of Greenlam make & shed. If necessary 1.5" X 2" decorative beading/moulding will be provided at top & bottom or as per instructions with liquor polished. The laminate will be selected from the samples given by the Architect				

24	Electrical Cup Board Shutter	SFT	64		
	Supplying, providing & fixing Electric cup board shutter made out from 19mm thick plywood of MR grade Sharda Ply/Duro Ply/Green Ply make with 1.0mm thick laminate of Greenlam make on outer sides, polishing/painting on internal surface side Goderj lock, handle ball catchers, complete as directed depth of cup board is as per requirement etc. as per instructions.				
25	Shutter Box	SFT	30		
	Providing wooden boxing comprising of 2"x2"wood frame work 12mm marine plywood trap with magnetic catch. Entire boxing finished with enamel paint of approved shade				
26	Voucher Board	No	1		
	Providing and Fixing writing table top with 8 mm th. Glass top support with 6 open shelf of 12 mm th. ply with both side laminate finish, bottom of shelf with 12 mm th. ply with both side laminate finish. Apron and table sides with 19 mm ply with both side laminate finish. Complete finish with necessary hardware & fitting as per design and detail.				
27	ACP cladding	SFT	50		
	Providing and fixing in position Aluminum composite panel Boxing with PVDF coating & LDPE core laminated Eurobond / Altobond / Alukbond Exterior Grade 4 mm thick with composite of (0.5 mm – 3 mm - 0.5 mm) including fabrication for the same with aluminum sections, required hardware, silicon sealant (Dow Corning 789) masking tape, necessary scaffolding etc. as detailed in drawing no.(11) complete in all respects.				

	CIVIL WORK				
28	False Ceiling (Armstrong)	Sft.	510		
	Providing & fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm Dune Supreme RH 99 Prima tile with Tegular edge framework as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A.C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A.C unit in 18mm thick M.R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.				
29	False Ceiling (Gypsum Board)	Sft.	900		
	Providing & fixing in position false ceiling in Gypboard 12mm thick for horizontals & verticals fixed over G.I. framework as specified by India Gypsm Co. Ltd. including trap doors for A.C unit in 18mm thick M.R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.				
30	Painting	Sft	2825		
	Providing & applying White Plastic Emulsion paint of Asian Paints / ICI Dulux / Berger and Sporty Yellow-X104 shade of Royal Luxury Emulsion of Asian Paints in minimum 2 coats including scrapping, opening of existing cracks, filling up of "V" cracks with epoxy expandable putty to required depths, making good weak plastered / unplastered surfaces with cement plaster wherever required. Item to include Plaster of Paris, primer, palti & making good existing surface to receive new paint including cleaning on completion of painting work etc. complete in all respects.				

31	Oil paint	SFT	180		
	Providing & applying oil paint of Asian Paints / ICI Dulux / Berger in minimum 2 coats including scrapping, opening of existing cracks, filling up of "V" cracks with epoxy expandable putty to required depths, making good weak plastered / unplastered surfaces with cement plaster wherever required. Item to include Plaster of Paris, primer, palti & making good existing surface to receive new paint including cleaning on completion of painting work etc. complete in all respects				
	TOTAL OF WORKS				

BANK OF INDIA

ZONAL OFFICE, AHMEDABAD ZONE, BHADRA ,AHMEDABAD.

NAME OF WORK: PROPOSED INTERIOR WORKS FOR BANK'S OFFICE PREMISES AT
DHOLKA BRANCH.

GENERAL SUMMARY OF COST SHEET

SR. NO.	DESCRIPTION	AMOUNT IN RS.
1.	INTERIOR WORKS	Rs. _____
	(In words: _____	_____ Only)

SIGN OF
CONTRACTOR

PLACE

ADDRESS

DATE

SEAL

LIST OF APPROVED MAKE FOR THE MATERIAL TO BE USED

SR. NO.	DESCRIPTION OF MATERIAL	APPROVED MAKE
1.	TEAK WOOD	: C.P TEAK WOOD/ GHANA / NIGERIA
2.	IMPORTED	: STEAM BEACH, WHITE BEACH
3.	PLY WOOD	: KITY PLY/ NATIONAL INDIAN PLY(ANCOR) GREEN LAM/SAMRAT
4.	BLOCK BOARD	: - DO -
5.	PARTICLE BOARD	: NOVAPAN INDIA LTD
6.	STREW BOARD	: ANIL HARDBOARD LTD.
7.	VENEER	: GREEN/KITPLY/DURO/NOVAPAN INDIA LTD.
8.	PRE-LAMINATED PARTICLE BOARD	: NOVA PAN/BHUTAN BOARD
9.	CEMENT SHEET	: HYDERABAD ASESTOS COMPNAY
10.	GLASS	: FLOAT GLASS OFGUJARAT GAURDIAN LTD
11.	ACRYLIC SHEETS	: POLYMERS CORPORATION OF GUJARAT LTD
12.	LAMINATE SHEET	: FORMICA INDIA LTD, GREEN LAM, SUNDEK/MARINO.
13.	FEATHER TOUCH LEATHER FINISH REXINE	: BHOR INDUSTRIES
14.	FABRIC	: AS PER SELECTION OF BANK
15.	PVC. TILES	: PREMIER VINYL, BHOR
16.	FOAM RUBBER	: GEO FOAM/SLEEPWELL
17.	VINYL FLOORING	: PREMIER VINYL FLOORING LTD
18.	ALUMINIUM SECTION	: (1) HINDUSTAN ALUMINIUM LTD. (2) JINDAL ALUMINIUM LTD.
19.	DOOR CLOSER	: EVERLITE-GARNISH-ALDOWIN HARDWIN/GODREJ
20.	SCREWS AND BOLTS	: NETTLEFOLDS-GKW/RK
21.	PAINTS	: ICI / NEROLAC-ASIAN PAINTS BIRTISH PAINTS AND SHALIMAR PAINTS
22.	LOCKS	: EVERITE - GODREJ
23.	KEY BOARDS	: EBCO 450MM LENGTH WITH MOUSE PAID

[a] Consultants reserve the right to add or delete name of any manufacture as and when required.

[b] Consultants reserves the rights to select any of the specified brands mentioned above.