

BANK OF INDIA, AHMEDABAD ZONE

**TENDER FOR AIR CONDITIONING WORK
FOR BANK OF INDIA
AT
DHOLKA BRANCH, DHOLKA.**

ISSUED TO :
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CLIENT

CHIEF MANAGER
Bank of India
Zonal Office,
Ahmedabad Zone,
Bhadra, Ahmedabad - 380 001

ARCHITECT:

WISTaar Architects & Int. Designers
A/702, Narnarayan Complex,
Nr. N'pura Bus stand, Swastik X roads,
Ahmedabad - 380 009
Phone: 079-300876444-46

BANK OF INDIA
AHMEDABAD ZONAL OFFICE
BHADRA, AHMEDABAD

DATE :

M/s

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NOTICE INVITING TENDER

1. Bank of India invites tenders from the Company or the Dealers of LG and HITACHI make Split Air conditioners for **Proposed Air-conditioning Work for Bank's Office Premises at DHOLKA Branch, DHOLKA.**
2. The blank tender forms can be obtained from the **Office of the Zonal Manager, Engineering Dept., Bank of India, 5th Floor, Bhadra, Ahmedabad – 380 001 between 3.00 PM to 5.00 PM from 29/10/2009 to 11/11/2009**, on payment of **Rs. 200/- (Rs. Two Hundred Only)** in cash or by pay order/ Demand Draft, non refundable, payable at Ahmedabad, in favor of **M/s. WISTAAR Ahmedabad.**
3. The Tenderer should study all the tender documents, specifications, drawing carefully and understand the same before quoting their rates. In case of any doubts he / they should get it clarified from the Architects **M/s. WISTAAR Architects & Int. Designers, A/702, Narnarayan complex, Nr. N'pura Bus Stop, swastika X Cross, Ahmedabad - 380 009. Phone No. - 079-30087644-46** but this shall not be a justification for late submission of tender or extension of opening date.
4. The Tenderer should visit the site and get himself acquainted with the site conditions before quoting. He is also expected to know about the availability of electric supply, space for working/ storing material and any other ancillary facilities since these are to be provided by him. (Unless otherwise specified) at his own cost.
5. The Tenderer should quote his rates for all the items in the tender schedule. The incomplete tender can be summarily rejected at the discretion of the Bank management. If there is any discrepancy in rate and amount the unit rate shall be treated as correct.
6. The Tenderer is requested to sign and put his seal on each page of the tender document in token of acceptance of the conditions.
7. The rates quoted shall be valid for a period of 90 days for acceptance from the last day of submission of tender. No upward revision in the rates will be accepted after opening of the tenders.
8. The time for completion of the work is 7 days from the 1st day of issue of work order including co-ordination with Furnishing work by other agency
9. Minor modifications / changes may occur to the repairing process, material etc. to suit the conditions, functioning etc. for which no extra charges will be paid.
10. The sealed tenders should be addressed to **The Zonal Manager, Engineering Dept. Ahmedabad Zonal Office, Bank of India, Bhadra, Ahmedabad.** superscribed with 'Tender for A.C. Work at Bank of India, DHOLKA Branch, DHOLKA and should reach them not later than **3.00 P. M. on 11/11/ 2009**Tenders submitted late will not be accepted.

11. **Earnest Money Deposit (EMD) of Rs. 2000=00** for A.C. Work together shall be deposited with the bank in the form of pay order / Demand Draft payable at Ahmedabad in the name of 'Bank of India' to be converted into Security Deposit for the successful Tenderer. EMD of the unsuccessful Tenderers shall be refunded immediately after the Bank's decision or after 90 days whichever is early.
12. The tenders will be opened at **3.00 PM on 12/11/ 2009**
13. The Bank reserves the right to accept any tender or reject all tenders either in whole or in part without assigning any reason thereof. The Bank also reserves the right to split the various items amongst various Tenderers and any claim or correspondence of the Tenderer in this regard shall not be entertained.

Zonal Manager

GENERAL CONDITIONS OF CONTRACT

- 1 The work carried out shall be open for inspection to the Architect, their representatives, Owner or their representatives at any time.
- 2 All the items / material shall be got approved before finally commissioning of the A.C. Work.
- 3 The work shall be executed strictly according to the specifications and the directions from the Architect from time to time. If there is any discrepancy between the specifications and the instructions the same shall be pointed out to the Architect well in advance. Any claim in this regard shall not be entertained.
- 4 Unless otherwise specified, all materials required for the work shall have to be arranged by the contractor well in advance. Delay on part of non availability of any particular material shall be to the contractor's account.
- 5 Contractor shall not sub let the work entrusted to him without the prior permission of the Architect and Bank. He will co-operate with other agencies appointed by the Bank and shall give prior markings, recesses, openings etc. required for other agencies. The order in which the work shall be carried out shall be decided by the Architect; however the same shall not be the reason for delaying the work.
- 6 Samples of all the materials brought by the contractor at site shall be got approved with endorsement tag by the Architect and shall remain in safe custody at site till the completion of the job and shall be made available to the Architect or their representatives whenever required. Any change of material, brand other than what is specified in the specifications, conditions shall not be done without the written approval from the Architect, If violated, Architect can reject the items and no payment shall be made for the same, or otherwise the material deviated from the specifications is acceptable for one or the other reason. Necessary cost adjustment shall be made for which contractor shall not have any objection.
- 7 The quantities mentioned in schedule are approximate and may vary to any extent or even be omitted thus altering the aggregate value of the contract. No claim in this regard shall be entertained.
- 8 During the execution of work, if any damage occurs to the property, structure etc. the same shall be made good by the contractor at his own cost.
- 9 Contractor has to arrange water & electricity of his cost.
- 10 Contractor shall arrange to protect their tools, tackles, materials, equipment and the work carried out till handing over the entire completed work from any theft, damage and the owner shall not be responsible for the same.
- 11 The rates quoted shall be firm and final during the currency of contract. No upward revision in rates shall be permitted on account of hike in material prices, labour charges, taxation etc. The rates quoted shall be for finished work and shall be inclusive of labour, material, wastage, transport, loading, unloading, tools, tackles, scaffolding if necessary, profit, all taxes inclusive of sales tax, works contract tax, Professional Tax. ESIS, Octroi, levy, overheads of the contractor etc.
- 12 During the execution of work, if any item is required to complete the work, but not specified in schedule of quantities and no rates are available for the same, then the rate for such item shall be derived based on the actual cost of material and labour involved plus 20 % for overheads, profit plus taxes. However it is the responsibility of the contractor to complete the entire work and there cannot be any excuse that the particular item is not included in schedule.
- 13 No labour below the age of 18 years shall be employed on the work site.
- 14 The contractor shall not be entitled to any compensation for any loss of life, injury or accident happened during the currency of contract, till completion of the entire work and handing over to the owner, the contractor shall be responsible for any accident, injury, loss of life, fire, theft of

material etc. and he shall indemnify the owner from any such losses. He may insure his material, workmen etc.

15. Contractor shall protect the work by covering / taping all the loose / live wire openings etc. if necessary to avoid any mishap during the progress of work. It will be the total responsibility of the contractor in case of any accident. The contractor shall indemnify the owner and the Architect from any such loss, damage etc.
16. Contractor shall follow all the safety measures like, using safety belts helmets etc. while carrying out the work.
17. Contractor shall engage sufficient expert labour required to carry out the work on the site and follow the rules, regulations, bye laws etc. Laid down by the Local Civic Authority and indemnify the owner and the Architect from any such cause, loss suffered on this account. The Labours working on site would take due care to avoid any hazardous incident and follow all the safety measures.
18. The Earnest Money of **Rs.2000=00** deposited with the Bank shall be converted in the form of Security Deposit once the work is entrusted to the contractor and shall be refunded after the completion of the work on the basis of Virtual Completion Certificate by the Project Architects. The Earnest money and Security Deposit shall bear no Interest.
19. The Retention money at 10 % of the value of the work done shall be deducted from the bills of the contractor. 50 % of the retention amount shall be refunded after Architect issues the Virtual Completion Certificate. The balance 50 % retention amount shall be refunded after 6 months from the date of completion on receipt of the No Defect Certificate from the Architect during the defects liability period. The retention money so held shall not bear any interest.
20. The Defects Liability Period for the work shall be 6 months. Any defects arising during this period due to bad workmanship, substandard material etc. shall be made good by the contractor free of cost. In case the contractor fails to rectify the defects within the reasonable period the owner shall be free to get the same rectified through other agency and the cost involved shall be recovered from the amount due to the contractor.
21. The work carried out by the contractor shall jointly be measured. In case the contractor or his representative fails to remain present at the time of joint measurement then the measurements taken by the Architect shall be final and binding on the contractor.
22. During the progress of work there may be minor changes in the material / brand specified for electrification works etc. the contractor shall carry out the same, however the difference in cost of material as certified by the Architect shall be to the owner's account.
23. While the work is in progress, if use of any sub standard material is observed or in case of bad workmanship and if the Architect instructs to dismantle and to redo the same the contractor shall do the same at his own cost and the Architect's decision in this regard shall be final and binding.
24. The full and final payment shall be considered only on satisfactory completion of work and after due certification of the bill by the Architect.
25. The owner shall deduct the income tax (TDS) as per prevailing rules and rate from the payments due to the contractors and certificate having deducted the TDS shall be issued to the contractor.
26. If for any reason the work is required to abandon or the over all value of the contract gets reduced, the contractor shall be paid for the actual work carried out by him at the quoted rates subject to that the work is found satisfactory. No claim or compensation in this regard shall be entertained.
27. The date of commencement shall be the **1st day** of receipt of work order and the contractor shall commence the work immediately in consultation with the owner. The unreasonable delay to commence the work shall be liable to cancellation of contract after due notice. If the commencement of the work is delayed by the owner for one or the other reason the contractor shall carry out the work at the same quoted rates if the delay is within the reasonable period.

28. The period of completion for the entire work shall be 7 days which shall be measured from the 1st day of receipt of work order or the commencement day which ever is earlier.
29. The owner shall be free to terminate the contract by giving proper notice to the contractor if:
 - a) Contractor fails to commence the work within the reasonable period when asked to do so
 - b) Fails to show desired progress within the reasonable period despite being instructed to gear up the work.
 - c) Does not follow the instructions given by the Architect.
 - d) The contractor fails to complete the work within the specified period including the extension in time limit if any (either with liquidated damages or without liquidated damages).
30. The contractor can terminate the contract by giving proper notice to the owner if,
 - a) The owner fails to instruct the contractor within the reasonable time to commence the work after the work order is issued and contract has been entered in to.
 - b) The owner stops the work for more than 3 months for the reasons not attributing to the contractor's default.
 - c) The owner fails to make the payment to the contractor within a period of one Month from the date of certification of the bill by the Architect without any justifiable grounds.
31. In case the owner terminates the contract for the reasons mentioned above then and in that event the contractor shall be paid for the actual work carried out by him at the rates quoted in the tender / agreed during the negotiations and certified by the Architect, provided the work is found satisfactory. However the Retention money so deducted shall be forfeited.
32. In case the contract is terminated by the contractor for the reasons mentioned in clause 30 then and in that event the contractor shall be paid for the actual work carried out by him at the quoted/ agreed rates and as certified by the Architect. However the retention amount shall be refunded as per clause No19. In such case the Defect's liability period shall be counted from the date of termination.
33. The Contractors are required to assist the Project Architects in obtaining any permission/s from the Municipal / Local Authority and / or Liaison with the Authorities. Any out of pocket expenses etc. in this regard shall not be reimbursed to the contractor.

Signature of the owner.

Seal & Signature of the contractor.

BANK OF INDIA, DHOLKA BRANCH, DHOLKA.

TENDER MAIN FEATURES

Tender Notice No.	:	
Name of the work	:	Air-conditioning work
Address	:	DHOLKA branch, DHOLKA.
Lessee	:	Bank of India
Consultant	:	M/s. WISTAAR Architects & Int. Designers A/702, Narnarayan, Nr. N'pura bus Stop, Swastika X roads, Ahmedabad-09 Ph. No. -079-30087644-46
Scope of Work		Air-conditioning work
Value of Work A.C. Work		Rs. 2,00,000=00
Earnest Money Deposit		Rs. 2000=00
Cost of tender		Rs. 200=00
Sale of Tender		Sr. Manager (Engg. Dept) Ahmedabad Zonal Office, Bank Of India, 5 th Floor, Bhadra Building, Ahmedabad – 380 001
Last date of Issue Tender		29/10/2009 to 11/11/2009 by 3.00 P.M
Last date of submission of tender		11/11/2009 by 3.00 P.M
Opening of Tenders		12/11/2009 by 3.00 P.M
Defects liability period		Twelve Months (6 Months) after Of completion
Completion Period		15 days.
Liquidated Damages		Rs.1000.00 per day subject to maximum Rs.10,000.00
Interim Payments		Not less than Rs. 1,00,000/- for AIRCONCITIONING Work
Period of Honoring Certificate by Consultant		10 Days.
Retention Money		10% of the Bill Value
Release of Retention Money		50% along with Completion Certificate and balance 50% after completion of defects Liability Period of 6 months
Material		All supplied by Contractors as per specified make and approved by the Architect.

**BILLS OF QUANTITIES FOR AIR –CONDITIONING FOR BANK OF INDIA, DHOLKA
BRANCH, DHOLKA.**

Note:- Bidder must quote for both the makes.

Sr. No.	Description	Qty	Unit	@Rate (Rs.)	Total Amount (Rs.)	
					L.G.	HITACHI
1	Design Manufacturing Supply, Installation, Testing and Commissioning of Hi Wall Mounted Split Unit (Non Ducted Type) of Handset Remote controls: Electrically \Electronically operated controls shall be provided with all components, Auxiliary relays, Capacitors including wiring for controls and interlocking. Cooling Capacity : (1) 1.50 TR	7	No.			
2.	Copper Piping for additional length beyond 5.0 mt. of standard length connecting Indoor Unit with respective Outdoor Unit including 4core ISI round power cable concealed in PVC pipes, Tubular Insulation , 25 mm. PVC Water Drain Pipes .	40	Rmt.			
3.	Minimum 35 mm / 5 mm thickness heavy duty fabricated Balcony Type anti-rust painted M.S. angle stand for mounting condenser.	7	No.			
4.	25mm Dia. Heavy-duty drainpipe concealed in wall /floor as directed complete. (for additional length beyond 5.Rmt.)	50	Rmt			
TOTAL						

Amount in Words:

For L. G. -- Rupeesonly)

For HITACHI--Rupees.....only)

SIGNATURE & SEAL OF THE CONTRACTOR

BANK OF INDIA

ZONAL OFFICE, AHMEDABAD ZONE, BHADRA, AHMEDABAD.

NAME OF WORK: PROPOSED AIR-CONDITIONING WORK FOR BANK'S BRANCH PREMISES
AT DHOLKA BRANCH.

GENERAL SUMMARY OF COST SHEET

SR. NO.	DESCRIPTION	AMOUNT IN RS.
1.	AIRCONCITIONING WORKS (In words: _____ _____ Only)	Rs. _____

SIGN OF CONTRACTOR

ADDRESS

PLACE

DATE

SEAL