



WEBSITE NOTIFICATION

NOTICE FOR EMPANELMENT OF INTERIOR FURNISHING CONTRACTORS

Bank of India intends to form panels of Interior Furnishing Contractors for carrying out various types of construction, repairing and interior furnishing work for the Bank in Chandigarh, Haryana and Himachal Pradesh.

2. The empanelment will be for following categories:-

Sr. No.	Category	Job Value
1.	Contractors for Interior Furnishing and related minor civil works	upto Rs.10 lac above Rs.10 lac and upto Rs.25 lac above Rs.25 lac and upto Rs.50 lac

3. Pre-qualification criteria for selection of vendors are as under:-

(i) **Contractors for Interior Furnishing and related Minor Civil Works :**

(a) The Firm must have minimum 5 years experience as on 31.03.2009 in executing interior furnishing of official premises of commercial buildings.

(b) The average financial turnover during last 3 years ended on 31.03.2009 shall be at least

(i) for panel upto Rs. 10 lac – Rs.5 lac p.a

(ii) for panel above Rs.10 lac and upto Rs.25 lac – Rs.20 lac p.a

(iii) for panel above Rs.25 lac and upto Rs.50 lac – Rs.40 lac p.a

(c) The Firm must have experience of having successfully completed projects of interior furnishing of official premises of commercial / institutional buildings costing as mentioned hereunder during last 3 years

(i) for panels upto Rs. 10 lac –

- 3 jobs of Rs. 4 lac each or

- 2 jobs of Rs.5 lac each or

- 1 job of Rs.8 lac.

(ii) for panels above Rs.10 lac and upto Rs.25 lac

- 3 jobs of Rs.10 lac each or

- 2 jobs of Rs.12.5 lac each or

- 1 job of Rs.20 lac.

(iii) for panels above Rs.25 lac and upto Rs.50 lac

- 3 jobs of Rs.20 lac each or

- 2 jobs of Rs.30 lac each or

- 1 job of Rs.40 lac.

(d) The Firm must have worked for Government / Public Sector Undertakings / Banks and shall not have any discouraging / adverse report against their past performance.



4. The intending firm should submit documentary evidence for the turnover for last 3 years and experience claimed, failing which, the relevant information will not be considered.
5. Blank prescribed pre-qualification forms will be available during office hours upto 10.11.2009 from 10.00 A.M to 4.00 P.M. from Monday to Friday and from 10.00 A.M. to 1.00 P.M. on Saturdays from the office of the Zonal Manager, Bank of India, A&S Department, 3rd Floor, SCO 181-182, Sector 17-C, Chandigarh on payment of Rs.100/- by Pay Order / Demand Draft in favour of Bank of India.
6. The interested firms may also download prescribed pre-qualification forms from our website. However, they have to enclose a Pay Order / Demand Draft for Rs.100/- in favour of Bank of India while submitting the application form duly filled in, in all respects, failing which, their applications will be liable for rejection.
7. The pre-qualification forms duly filled in, in all respects, and signed should be submitted on or before 3.00 p.m. on 12.11.2009.
8. Bank of India reserves the right to consider select or reject any or all the applications without assigning any reason whatsoever.

**ZONAL MANAGER
CHANDIGARH ZONE**



BANK OF INDIA

FORM OF APPLICATION

FOR

EMPANELMENT OF CONTRACTORS

FOR

INTERIOR FURNISHING AND RELATED MINOR CIVIL WORKS

Name of the firm

Address

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Phone Numbers –

Mobile No.

Fax No.

PRICE OF THIS FORM: Rs.100/- (Non refundable) for each application.

Contact Persons: Shri D.Soni (Sr. Manager)
Shri. Amit Dwivedi (Manager)

Contact Telephone Nos.:0172-2713354, 2703212-15



To:

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Dear Sir,

**Sub: EMPANELMENT OF CONTRACTOR FOR INTERIOR
FURNISHING**

I/We have read and understood the press notice for pre-qualifications and instructions to the Applicants. I/We do hereby declare that the information furnished in the proforma from pages _ to _ and in the supplementary sheets is correct to the best of my/our knowledge and belief.

Encl: Supplementary sheets Nos.:

Yours faithfully,

Signature of the applicant:

Name:
Designation:
Address:

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INSTRUCTIONS TO APPLICANTS

1. Intending Applicants are required to submit their applications **with** full particulars, giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc. in the enclosed form, which will be kept confidential.
- (b) While deciding upon the selection of contractors, emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies.
- (c) Decision of the Bank in regard to Enlistment of contractors will be final. The Bank is not bound to assign any reason thereof.
- (d) Each page of the application shall be signed by the Applicant. The application shall be signed by person/persons on behalf of the organization having necessary authorization/Power of Attorney to do so.
- (e) If the space in this form is insufficient for furnishing full details, such information may be continued on separate sheets of paper, stating therein the part of the form and serial number. Separate sheets shall be used for each part.
- (f) Applications containing false and / or inadequate information are liable for rejection.
- (g) While filling up the application with the regard to the list of important projects completed or on hand, the applicants shall include works relating to -----
----- costing not less than Rs. ----- each also.
- (h) The firms must have worked for Govt./Public Sector undertakings/ Banks.
- (i) The firms shall not have any discouraging/adverse report against their past performance.
- (j) Clarifications, if any required, may be obtained from The Sr. Manager, Bank of India, A&S Department.
- (k) The Bank reserves the right to amend the selection criteria depending upon the applications received in response to the Advertisement and Banks other requirements.

Signature of the applicant

Address:



Part – 1 : Basic Information

1. Name of the Applicant and address of the Registered office.
2. Year of establishment
(Enclose documentary evidence)
3. Type of the organization (Whether sole proprietorship, Partnership, Private Ltd. or Co-operative body etc.)
4. Name of the Proprietor/Partners/Directors of Applicant with address and phone Numbers.
(a)
(b)
(c)
5. Details of registration – Whether Partnership firm, Company, etc.
Name of Registering Authority, Date and Registration number.
6. Whether the firm has worked for the Government/Semi-Government/Municipal Authorities or any other Public Organization Banks etc. if so, give details
7. No. of years of experience in the relevant field.(Enclose certificate) :
8. Address of office through which the work of the Bank will be handled
9. Adequate and satisfactory evidence to indicate financial capacity of the Applicant to undertake the works with names of Bankers and their full addresses.(Solvency certificate from a bank & Income tax clearance certificate has to be attached).



10. Yearly turnover of the Organisation during last Three years. (year wise) – AsRs. certified by the Chartered AccountantsRs. (C.A's certificate has to be enclosed). Rs.
- For 2006-07
For 2007-08
For 2008-09

11. Enclose Performance Certificates from clients during last 5 years

12. Whether any Civil Suit/litigation /Arbitration arisen with Govt./Semi Govt./PSU/Banks etc. during the last 5 years/being executed now. If yes, please furnish the details in the proforma given below.

Sr. No.	Name of the project and employer	Nature of work	Work Order No. & date	Present stage of work	Value of contract (Rs.)	Brief details of the Dispute
1.	2.	3.	4.	5.	6.	7.

- 13s. Give reference of two Respectable Consulting Engineers, Architects Officers with Designations from Govt., /Semi Govt./Public Sector Corporation Office with address and phone numbers, who may be directly contacted by the Bank, so as to enquire about your ability, competence, capability of your organisation in confidence.

i)

ii)

Signature of Applicant



Part 2 : Work capability and previous experience.

a) List of important WORKS executed by the organization during last 5 years costing Rs._____and above.

(Supporting documentary proofs such as copies of work order, satisfactory completion certificate of the work from clients etc. to be enclosed failing which the application will be liable for rejection)

Sr.No	Name of the Project and location	Name & full postal address of the owner & Consultant. Also indicate whether Govt. or Private body with full postal address.	Contract Amount (Rs.) & date of award of work	Completion Period & months		Whether in work was left incomplete or contract was terminated from either side. Give full details.	Any other relevant information
				Stipulated	Actual		
1.	2.	3.	4.	5.	6.	7.	8.

Signature of Applicant

NOTES:

- Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure / as enclosed' unless unavoidable.
- Information shall be limited to the Applicant. If any relevant data concerning the Group of Companies to which the Applicant belong is desired to be given, the same shall be given separately in a supplementary sheet.



Work capability and experience.

b) List of important works IN HAND costing Rs. _____ and above :

(Supporting documentary proofs such as copies of work order etc.to be enclosed failing which the application will be liable for rejection)

Sr.No	Name of the Project and location	Name & full postal address of the owner & Consultant. Also indicate whether Govt. or Private body with full postal	Contract Amount (Rs.) & date of award of work	Completion Period & months of Stipulated	Whether work is running satisfactorily. What is the present stage of work.	Any other irrelevant information
1.	2.	3.	4.	5.	6.	8.

Signature of Applicant

NOTES:

- Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure / as enclosed" unless unavoidable.
- Information shall be limited to the Applicant. If any relevant data concerning the Group of Companies to which the Applicant belongs is desired to be given, the same shall be given separately in a supplementary sheet.

Signature of the Applicant
with name and address