



LUDHIANA ZONE

**TENDERS FOR CASH VAN ON HIRE BASIS**

Tenders are invited for a cash van(fabricated on new Mahindra Bolero vehicle) on Hire basis to be deployed at Ludhiana, Amritsar, Jalandhar, Moga. Firms applying should be in this business for atleast five years and should preferably have state wide network. Firm should be registered under PF Act, ESI Act, Shop Establishment Act and should have atleast 2 running contracts with 2 commercial banks. Application forms for Technical and Financial Bids can be collected from our Office from 10<sup>th</sup> Jan.,2010 against payment of Rs.100/- Last date for submission of Tenders is 25<sup>th</sup> January 2010 till 2.00 p.m. Tenders will be opened at 01.02.2010 at 1500 hrs.

**Address for collection & submission of Application Forms:**

**Bank of India,  
Zonal Office,  
579, Model Town,  
Ludhiana**

**TENDER**

**(OPEN TO ALL VENDORS)**

**FOR**

**CASH VANS ON HIRE BASIS**

**FOR**

**BANK OF INDIA'S BRANCHES**

**AT**

**LUDHIANA ZONE**

**DATE OF ISSUE OF TENDER :10.01.2010**

**LAST DATE OF SUBMISSION OF TENDER : 25.01.2010**

**DATE OF OPENING OF TENDER : 01.02.2010**



LUDHIANA ZONE

Ref.No.ZO:SEC:

Date:

**Tender Notice inviting services of Cash Van  
(MAHINDERA BOLERO) with complete security  
fittings (as per bank's specifications)  
on hire basis with driver**

Sealed tenders are invited from reputed agencies having office in Punjab for providing 5 nos. Cash Vans(to be located at with driver, on hire basis for transportation of banks cash for a period of 3 years. The tenderers are required to give complete Bio data of the agency as their introduction alongwith the details as asked for in the tender. The tenders in the Bank's format duly signed should be submitted in the following manner at Bank's Corporate Services department, Bank of India, Zonal Office, 579, Model Town., Ludhiana:

- i) Covers should be superscribed as-  
1st cover containing Technical Bid-  
"Technical Bid for Cash van on hire basis"  
  
2<sup>nd</sup> cover containing Financial Bid-  
"Financial Bid for Cash van on hire basis"
- ii) Tender forms are available at cost of Rs.100/- per form by DD/Pay order at above mentioned address between working hours upto 10/01/10;
- iii) Last date of submission of tenders is 25/01/10 upto 3.00 p.m
- iv) Technical Bid shall be opened on 01/02/10 at above mentioned office at 3.00 p.m.
- v) Financial Bid of only those bidders who are found technically qualified in Technical Bid will be opened subsequently with due notice to all successful bidders in Technical Bid.

**NOTE: Please note that the Bank reserves the right to reject the offer without assigning reasons.**

**ZONAL MANAGER**

APPENDIX "A"

TECHNICAL BID

1. Name of the applicant firm :
2. Address of the Registered Office :
3. Address of Local Office in \_\_\_\_\_ State :
4. Type of Organisation(proprietorship/partnership/Pvt. Ltd.) :
5. Name of the Proprietor/Partners/Directors of Applicant with address with Phone Numbers :
6. Name of the Registering Authority with date and registration number :
7. Whether registered for Service Tax purpose : Yes/No  
If yes, mentioned number and date(copies of latest service tax Clearance certificate to be enclosed)
8. Whether an Income Tax assessee(copies of latest income tax:Yes clearance certificate to be enclosed)
9. If you are registered in the panels of any other Govt./Public Sector undertakings/Banks etc. Please furnish details :
10. No. of cash vans held by Agency :
11. How much time shall the agency take to provide fully fabricated Mahindra Bolero vehicle with specifications as given by Bank :
12. Minimum time needed for termination of agreement from either side :30 days/60
13. Whether the agency has adequate parking space available days/90days within 5 kms of Branch area or shall need additional payment for parking space(please specify) :Yes/No
14. Whether you will resort to sub-contracting :Yes/No
15. Whether the agency shall be able to provide cell/mobile phone on each cash van. The same is to be kept in possession of Bank round the clock. :Yes/No
16. Whether your agency shall accept one year lock in period for any increase towards rentals due to hike in FOL cost :Yes/No
17. Whether the driver shall be ready to carry out extra duty beyond 8 hours in case of need by the Bank :Yes/No
18. Whether the agency shall be in a position to provide another cash van (as replacement) immediately in case of break down of cash van enroute. :Yes/No
19. Whether the agency shall be in a position t provide police verification report of the driver and its replacement before deploying the driver :Yes/No
20. Whether the agency is providing cash vans services to any other Bank, in(write the name of the state). If yes then provide the details alongwith Name of Bank, period of Contract, Value of Contract, etc. : Yes/No

Signature of Bidder

**APPENDIX "B"**

**FINANCIAL BID**

1. Name & Address of the applicant :
2. Monthly rental for providing one Mahindra Bolero cash van with Necessary security fittings as per Bank's requirement with Driver for 2000 kms per month : Rs. \_\_\_\_\_ per month
3. Per Km rates over and above 2000 kms to be paid after completion of 24000 kms or after 6 months whichever is earlier :Rs. \_\_\_\_\_ per km
4. Per Km rates over and above 2500 kms to be paid after completion of 30000 kms or after 6 months whichever is earlier :Rs. \_\_\_\_\_ per km
5. Per Km rates over and above 3000 kms to be paid after completion of 36000 kms or after 6 months whichever is earlier :Rs. \_\_\_\_\_ per km
6. Overtime charges per hour over and above above 8 hours working :Rs. \_\_\_\_\_ per hour
7. Mobile telephone charges, charges to be borne by the agency:
  - a) Fixed charges :Rs. \_\_\_\_\_ per month
  - b) Talk Time : Rs. \_\_\_\_\_ per month

**ANNEXURE "A"**

**Technical & Security Specifications of  
cash van on Mahindra Bolero vehicle**

1. A four door(two on front side, one in the middle and one at the rear) cash van shall be fabricated.
2. All doors(except rear) to have glass window pane with regulators.
3. All windows shall have 1" square thick wiremesh having 5" to 6" wide firing shot spread across the window on lower side of the window.
4. Front wind screen to have 1" square thick wiremesh in two partitions to cover wind shield from stone petting.
5. All doors to have door lock from inside and outside and rear door to have internal (in built lock) and drop with pad locking arrangement.
6. Cash cage to have fix partition (half portion made of thick tin sheet and upper half to have 12 mm square iron rod grill partition) in the front portion and a collapsible gate with double locking arrangement at the rear and folding rail at the ground.
7. Arrangement for seating shall be as under(in addition to driver seat);-
  - i) Co-driver
  - ii) Full length seat in the middle
  - iii) Cash cage in the rear
8. Rear door to have strong steps to board the boxes on the cash van.
9. An alarm system with one panic switch each at co-drivers seat, middle seat shall be provided. The same shall be connected directly with battery so that siren can be sounded even if vehicle is in "off" position.
10. Fans to be provided for co-driver, middle and two at the rear seat.
11. All doors to have independent locking system not connected with each other.
12. Roof of van t have thermocol support(except in cash cage) of 1 ½ or so.
13. One spare stepney shall always be carried alongwith the vehicle.
14. One call bell having press button at the rear seat and bell near drivers seat shall be provided.
15. One dry chemical fire extinguisher (one kg capacity), ABC type(stored pressure) shall be provided near driver seat.
16. One first aid box with adequate first aid kit shall be fitted near driver's seat.
17. All seats shall have a minimum of 6" seat cushion and also provided with washable seat covers.
18. The cash van shall be marked with "ON DUTY GOVERNMENT OF INDIA".
19. Driver shall always have complete tool kit containing fan belts, air pump, spare bulbs, jack and handle and tools to open wheels and minor repairs.
20. Adequate numbers and length of box securing chains shall be provided in the cash cage firmly fixed with body of the vehicle.
21. The driver of the cash van shall have police verification report and the same shall be applicable for relieving driver also.

(Signature of bidder)